**2024 ANNUAL GENERAL MEETING MINUTES**

**ONTARIO WEST TABLE TENNIS ASSOCIATION (OWTTA)**

**Date:**October 27th, 2024
**Time:** 7:30 PM
**Location:** Harmony Table Tennis Club, 5570 Kennedy Rd, Mississauga, ON L4Z 2A9
**Chair:** Yanyan Wang
**Secretary:**  *Gary Lin*

**Attendees:**

* Yanyan Wang (Chair)
* Qiongru (Gary) Lin
* Haibao (Rick) Li
* Zhen Zhou
* Henry Li
* CG Shao, Tim Zhu, Jason Wang, Allen, Anfeng, William Dai, Albert, Amy, Dan,

**Absentees:**

* No

**1. Call to Order**
The meeting was called to order at 7:30 PM by the Chair, Yanyan Wang. A quorum was confirmed with the presence of all board members and OWTTA members.

**2. Approval of the Agenda**
The agenda was presented and unanimously approved by the attendees.

**3. Approval of Previous Minutes**
The minutes from the 2024 Annual General Meeting were reviewed and unanimously approved as an accurate record.

**4. Key Reports**

**4.1. Chair's Report (Yanyan Wang)**
The Chair welcomed all members and provided an overview of a successful and growth-oriented year for OWTTA.

**4.2. Financial Report (Presented by Rick Li)**

* A summary of the 2023-2024 fiscal year income and expenditures was presented.
* The financial statements showed a stable position, supported by drop-in play fees, league registrations, and sponsor contributions.
* The report was received and accepted by the members for review and will be formally filed.

**4.3. Activity & Program Report**
The Board provided a comprehensive review of the past 12 months:

* **Competitions:** Successfully organized and executed 8 major tournaments: 3 West Cup, 2 West Team, 1 West Friendship, 1 West Golden and 1 West Open Tournaments.
* **League Operations:** The 2nd West League was highly successful, involving **144 players**, **29 teams**, and **7 clubs/associations**. A total of **1,260 matches** were played over a 4-month period.
* **Promotion & Outreach:** Hosted 2 "Try-It" events and participated in 1 Mississauga sports event to promote table tennis and recruit new members.

**5. New Business**

**5.1. Revision of OWTTA Constitution**
The Board presented proposed amendments to the OWTTA constitution to reflect the association's current operations and future goals. The revised constitution was reviewed, discussed, and **unanimously approved** by the members in attendance.

**5.2. Update of Board Members and Government Registration**
The list of Board of Directors was confirmed as:

1. Yanyan Wang
2. Qiongru (Gary) Lin
3. Haibao (Rick) Li
4. Zhen Zhou
5. Henry Li

The Board was mandated to update the official government registration documents to reflect this confirmed board structure.

**5.3. Plans and Initiatives for 2024-2025**

* **Daily Drop-In Program:** To increase accessibility and engagement, it was resolved to run daily drop-in events by expanding open times on weekends.
* **3rd West League Planning:**
	+ The season is scheduled to run from October 21, 2024, to the end of March 2025.
	+ The "West Night" Awards Ceremony will be held at the end of May 2025.
	+ Sponsor recruitment will begin immediately. Strategies for promoting the league to sponsors and, in turn, promoting the sponsors through our platforms were discussed.
* **Digital Management:** Rick Li will continue to manage the OWTTA website. Match results and player ratings for the West League will be updated every Sunday by Rick Li, Yanyan Wang, and Gary Lin.
* **Ambassador Program:** The Board proposed and members endorsed the invitation to Michelle Wang, a previous National Youth Team member, to serve as the Official OWTTA Ambassador to enhance the association's profile.
* **Volunteer Coordination:** To support daily drop-in activities, the volunteer team (currently consisting of CG, Gary, Rick, Tim, and Yanyan) will be expanded. Jason Wang was officially welcomed as a new volunteer for the upcoming year.

**6. Next Meeting**
The next Board of Directors meeting is scheduled for **October 17, 2025** to finalize plans for the 3rd West League.

**7. Adjournment**
There being no further business, the meeting was adjourned at 9:15 PM.

**Signature of Chair**

**Yanyan Wang**
Chair, Ontario West Table Tennis Association

**Date:** \_\_\_October 3th, 2024\_\_\_\_\_\_\_\_\_\_\_\_