**2025 ANNUAL GENERAL MEETING MINUTES**
**ONTARIO WEST TABLE TENNIS ASSOCIATION (OWTTA)**

**Date:** February 1st, 2025
**Time:** 1:30 PM
**Location:** Virtual Meeting via Zoom
**Chair:** Yanyan Wang
**Secretary:** Gary Lin

**Attendees:**

* Yanyan Wang (Chair)
* Qiongru (Gary) Lin
* Haibao (Rick) Li
* Zhen Zhou
* Henry Li
* CG Shao, Jason Wang, Tim Zhu, Helen Su, Anfeng, William Dai, Albert Lai, Amy Yang, Dan, Jimmy, Li Zou,

**Absentees:**
• None

**1. Call to Order**
The meeting was called to order at 1:30 PM by the Chair, Yanyan Wang. A quorum was confirmed with the presence of all board members and OWTTA members.

**2. Approval of the Agenda**
The agenda for the February 1st, 2025 AGM was presented. It was moved by Rick Li, seconded by Zhen Zhou, and unanimously approved by the attendees.

**3. Approval of Previous Minutes**
The minutes from the October 27th, 2024 Annual General Meeting were reviewed. It was moved by Henry Li, seconded by Jason Wang, and unanimously approved as an accurate record.

**4. Key Reports**

**4.1. Chair's Interim Report (Yanyan Wang)**
The Chair provided an update on the association's activities since the last AGM:

* Confirmed that the **3rd West League** is progressing as scheduled and is on track to conclude at the end of March 2025.
* Announced that Michelle Wang has officially accepted the role of **Official OWTTA Ambassador**. A welcome event is being planned for the spring.

**4.2. Financial Update (Presented by Rick Li)**

* A financial update for the period from 2024.01 to 2024.12 was presented.
* Income from the 3rd West League registration and sponsor contributions is strong and in line with projections.
* Expenditures remain stable. The report was received by the members.

**4.3. 3rd West League Mid-Season Report**

* The Board reported that the 3rd West League has been highly successful, with positive feedback from participants.
* A total of 146 players and 28 teams are currently participating.
* The digital management system, with weekly updates by Rick, Yanyan, and Gary, is functioning effectively.

**5. New Business**

**5.1. Urgent Matter: Relocation or rental cost going up of Harmony Table Tennis Club**

* The Chair informed the members that OWTTA has received official notice that the **Harmony Table Tennis Club will be increasing the rental cost**.
* This requires immediate action to adjust the entry fee structure for daily drop-in programs and future leagues. And looking for new location in future.
* **Action:** The Board was mandated to aggressively pursue negotiations with the shortlisted venues and to provide a update at the next Board meeting.

**5.2. Proposal: Adjustment of Membership and Drop-in Fees**

* Due to anticipated increases in rental costs at a new venue and general inflation, the Board presented a proposal to adjust membership and drop-in fees for the next half year of 2025 season.
* After discussion and a review of the proposed new fee structure, a motion was put forward to approve the adjusted fees.
* **Vote:** The motion was put to a vote and passed with a majority in favour. The new fee structure will be in effective by July 1, 2025.

**5.3. Planning for the "West Night" Awards Ceremony**

* Preliminary planning for the "West Night" Awards Ceremony (scheduled for end of May 2025) was discussed.
* A volunteer committee was formed, led by Jane and Tim, to begin organizing the event details, including venue booking, catering, and sponsorships.

**6. Next Meeting**
The next Board of Directors meeting is scheduled for **March 15, 2025**, with a primary focus on the venue relocation progress. An update will be sent to all members following that meeting.

**7. Adjournment**
There being no further business, the meeting was adjourned at 2:45 PM.

**Signature of Chair**

**Yanyan Wang**
Chair, Ontario West Table Tennis Association

**Date:** ***February 1, 2025***\_\_\_\_\_\_\_\_\_